



## Request to renew the permanent operating license for national establishments - Branch

### About the service

This service allows the renewal of the operating license of the national facility 30 days before the license expires or upon its expiry with a grace period of 30 days.

**Number of users** : 16

**Number of transactions** : 21448

### Service process

- **Application's Submission**
- **Application Review**
- **Payment of the fees**
- **Transaction delivery**

### Expected time

One working day

### Service fees

- 500 AED (Check fees details)

### Fees Details

500 dhs per activity, delay fee if it is not renewed within 30 days from the date of expiry (50 dirhams per month per activity)

### Target audience

Business Sector

### Service channels

- MOEI website: 24/7
- Smart app: 24/7
- Happiness Service Centers: According to the service center working hours (Dubai, Ras Al Khaimah, Fujairah)

### Terms and conditions

- Obtaining competent local authorities' approvals.
- To specify in the application the type of activity for which a license is required.
- The power of attorney of the responsible person should be submitted and the signature approved.
- Provide evidence of his undertaking to accommodate the means of transport when it stops working in appropriate

places as decided by the competent authority.

- Paying the amounts of financial fines that may have been inflicted on the licensee for violating the terms and conditions contained in these regulations in favor of the Ministry.

## Partners

- Ministry of Human Resources and Emiratisation
- Ministry of Economic
- Department of Economic developments

## Required documents

- Copy of emirates ID OR passport
- A copy of the trade license or the initial approval of the trade name in case he is applying for a trade license for the first time..
- If the applicant is a client, the power of attorney must be brought with the identity of the client and the signature of the owner of the license must be approved.
- A list of the vehicles belonging to the company from the Traffic department or the concerned licensing department in the Emirate
  
- Service code:MOEI-10038
- Service Type:G2B

Having trouble?

- [customer.happiness@moei.gov.ae](mailto:customer.happiness@moei.gov.ae)
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